

# **TOWN OF WOODBURY**

## **PLANNING COMMISSION MEETING MINUTES**

**DATE: June 7, 2021**

### **Planning Commission Members Present:**

Dave Barnowski, Michael Gray, Thomas “Skip” Lindsay-Chair, Michael Sadler, Jim Schweithelm, Ph.D.

### **Members of the Public Present:**

Clare Rock-CVRPC (Contractor for the Planning Commission)

The virtual meeting was called to order at 6:02 P.M.

### **Adjustments to the Agenda:** None

### **Public Comment:** None

### **Town Plan: Draft Rural Services and Infrastructure Chapter Review:**

The CVRPC produced this “draft” chapter and sent it to the Commissioners their review and edits during the meeting.

The Commissioners and Clare edited the document altering sections and reviewed planning considerations for the Transportation section including:

- ❖ Incorporation of energy-related strategies to address fuel switching and supporting EV’s and charging stations.
- ❖ Formalizing an official Park and Ride lot.
- ❖ Continued support of public transit via financial contributions.
- ❖ Village streetscape implementation will benefit pedestrian and bicyclist plus calm traffic speeds.
- ❖ Maintain representation on Transportation Advisory Committee (TAC).
- ❖ Implement Local Hazard Mitigation Planning (LHMP) strategies and increase Emergency Relief Assistance Fund reimbursement rate.
- ❖ Integrate data from Transportation Relief Planning Tool, VTCulverts, VTransparency and Complete Street guidance into highway annual planning process.
- ❖ Consider the development of a 5-year Capital Improvement Plan for highway maintenance cost

The Municipal Services and Facilities section was scrutinized and edits to the following sub-sections were made:

Local Government and Administration including:

- ❖ Administrative services provided to residents

The Public, Educational and Recreational Services and Facilities section was reviewed and changes to these sub-sections were completed:

- ❖ Town Hall
- ❖ Cemeteries
- ❖ Woodbury Graded School
- ❖ Town Library
- ❖ Town Forest
- ❖ Highway Operations
- ❖ Public Safety and Emergency Management
- ❖ Public Water Supply
- ❖ Stormwater Management
- ❖ Waste Water Treatment

Planning considerations for this section are:

- ❖ Woodbury's Enhanced Energy Plan specifies the need to undertake an energy audit for all municipal buildings and make identified energy improvements.
- ❖ The Town Hall upgrades and the siting of a new Fire Department are current priorities.
- ❖ Edit the LHMP to include additional hazard mitigation strategies.
- ❖ A coordinated effort to increase water and wastewater capacity in the Village will be a community asset.

The Community and Regional Services and Facilities section was reviewed and changes to these sub-sections were completed:

- ❖ Solid Waste
- ❖ Health and Human Services
- ❖ Telecommunications and Broadband Connectivity
- ❖ Energy

Planning considerations for this section are comprised of:

- ❖ Continue participation and representation in the broadband Community Union District-Central Vermont Fiber.
- ❖ Create a telecommunications tower siting strategy avoiding sensitive ecological locations and forest blocks.
- ❖ Continue contributions to regional organizations providing health and human services to ensure continued assistance for local residents.
- ❖ Continue participation and representation in the Central Vermont Solid Waste Management District

Clare will produce a version of the Rural Services and Infrastructure chapter that includes these edits and will incorporate additional information relative to broadband connectivity, Town green spaces, Woodbury Graded School and the Community Library provided by the Commissioners in the chapter as well. The document will be posted on the Town web-site as soon as the final draft is approved by the Commissioners.

The Commissioners discussed a "Second Homeowners" survey produced in conjunction with the ongoing Town Plan development process.

The survey will focus on time spent in Woodbury, access to local services, working remotely, plans to move permanently to Woodbury, thoughts on the most significant challenges facing Woodbury, etc. from the viewpoint of second homeowners.

Look for access information to the on-line survey on Front Porch Forum and on the Town Web site beginning later this month.

The meeting adjourned at 8:44 P.M.